



# NEW ENGLAND TISSUE ISSUE

A Sonic Healthcare Dermatopathology Practice

## Information for providers

# Specimen Submission Instructions

In order to process and expedite your patient specimens with accuracy, please follow these instructions:

### 1. NETI requisitions need to be filled in completely and legibly including:

- Patient Name
- Address
- Insurance Information
- DOB
- Phone Number(s)
- Clinical Information

Please note that missing information will delay diagnosis. As well as written insurance information, please send a clear copy of the **FRONT AND BACK** of the insurance card(s).

### 2. Routine specimens must be submitted in a 10% buffered formalin container, labeled with patient name, DOB, date and biopsy site. DIF's must be submitted in Michel's fixative.

ALL specimen containers must have at least two patient identifiers (name/DOB). Please use formalin containers appropriate for the size of the tissue.

### 3. Patient requisition and specimen jars must be placed in a biohazard bag. One patient specimen per biohazard bag.

### 4. Place all individual patient specimen bags in a large clear transport bag along with a tracking slip for pick up. The tracking slip is designed to make sure the number of specimens sent is the same as received. The tracking slip must be filled out, counted/signed by the client office, counted/signed by the courier and also counted/signed when received in the lab.

### 5. Call New England Tissue Issue for specimen pickup. 508.235.1118

### 6. All supplies, such as: patient requisitions, formalin jars, biohazard bags, large transport bags, tracking slips and DIF fixative will be supplied by New England Tissue Issue. See Supply Order Form.

#### New England Tissue Issue

1822 North Main Street, Suite 302, Fall River, MA 02720

For further information, please refer to our website,  
[www.netissueissue.com](http://www.netissueissue.com) or call us at **508.235.1118**